



After you have completed this application, send it to the IWW General Administration. The application will be passed on to the General Executive Board for review and approval. Please attach any additional information that you think might be helpful in the GEB's consideration. You will be sent an IWW Branch Charter for display in your office or union hall and a Branch Seal for use in all official correspondence upon approval of this application by the Board. Please note that the Branch Seal and IWW Universal Label are the property of the union. Article VII, Section 2 of the IWW Constitution states: "Each Union and Branch shall be provided with a seal by the General Secretary-Treasurer, which shall bear the number (or name) of the Union, and all official papers from the union or branch must bear an imprint of this seal, and none will be considered legal without this impression." (Section in parentheses added for clarification purposes only).

**The following criteria must be met before approval of your charter by the General Executive Board:**

- 1) Each application for charter shall include the name, card number, signature, and date signed by each member signing the application. (next page)
- 2) The body that is applying for a charter shall have convened a meeting and adopted by-laws, and elected the minimum required number of officers to fulfil the obligations under the IWW constitution, and copies of the minutes shall be submitted with the charter application. **(PLEASE ATTACH ADOPTED BYLAWS TO THIS APPLICATION).**
- 3) The bank name and account number, if any, shall be transmitted to GHQ within 60 days of opening any account when using the IWW Employer Identification Number (US only) that is used by GHQ. If you have already set up this account, please include the bank numbers here:

Bank Name (include trace number; ask your bank for this if necessary): \_\_\_\_\_

Account Number: \_\_\_\_\_ (Credit Unions are Acceptable)

- 4) All dues and monies owed to GHQ must be settled before any charter is granted, unless exempted by the GEB in accordance with the IWW Constitution.
- 5) The GEB reserves the right, upon issuance of a charter, to regulate the name of the body, and shall hold exclusive jurisdiction on the issuance of local numbers.
- 6) The petitioning members shall issue a letter to the GEB explaining the intent of the proposed organization. **(PLEASE ATTACH A COPY OF THIS LETTER TO THIS APPLICATION)**
- 7) GEB members shall have satisfied all above criteria before making a motion to approve a charter.

